



Republic of the Philippines  
**Benguet State University**

2601 La Trinidad, Benguet

www.bsu.edu.ph

Telefax No. (074) 661-1839; Email: procurement@bsu.edu.ph

**REQUEST FOR QUOTATION (RFQ)**  
**(ALL ENTRIES ARE MANDATORY)**

Name of Owner/ Corporation/ Cooperative/ Agency: \_\_\_\_\_ QUOTATION NO. 1519

Name of Business : \_\_\_\_\_ DATE: NOV 05 2024

Address: \_\_\_\_\_ P.R. NO.: 2024-06-1100/2024-06-1101

Email address: \_\_\_\_\_ Telephone No. \_\_\_\_\_ ABC: Php. 57,800.00

FUND SOURCE: BENGUET STATE UNIVERSITY

The Benguet State University through its Bids and Awards Committee will undertake **Negotiated Procurement-Small Value Procurement** for the item/s listed below under the following terms and conditions:

- All entries must be written legibly and accurately.
- Delivery period is within 15 calendar days.
- Warranty period shall be for a minimum of three months, in case of expendable supplies, and a minimum of one year in case of non- expendable supplies from date of acceptance by the University.
- Price validity shall be for a period of 30 calendar days.
- Compliance with specifications: Kindly specify in the column provided below whether the offer fully complies with the specifications or a counter offer.
- Deadline of submission of quotation is on or before 9:00 AM of Nov. 12, 2024 Offers may be submitted in sealed or open quotation in person, or through facsimile (074-661-1839) or email (procurement@bsu.edu.ph)
- The item/s shall be procured by: a) line item;  b) lot; c) sub-lot
- Business Permit Number : \_\_\_\_\_, date of issue: \_\_\_\_\_, place of issue: \_\_\_\_\_, (If renewal of Business Permit is still on process, please indicate OR No: \_\_\_\_\_, date of OR : \_\_\_\_\_ for the payment of renewal).
- \* PhilGEPS Registration Number: \_\_\_\_\_

**SAMUEL S. POLIDEN**  
Chairperson, BAC (Goods & Services)

College/Dept./Office: FSRIC

Item No.	Qty	Unit	Item	Technical Specifications (Brand and Model)		ABC	Unit Cost	Total Cost
				COMPLY	COUNTER OFFER			
1	2	pc	Food Tray, Plastic, Large, Size:L45cmXW35cm			600.00		
2	2	set	Spoon, Stainless Steel, 12pcs/set			100.00		
3	2	set	Fork, Stainless Steel, 12pcs/set			100.00		
4	2	set	Teaspoon, Stainless Steel, 12pcs/set			100.00		
5	12	pc	Coffee Mugs, Ceramic, Plain Color, Coffee Mugs / Tea Cups Size: L 10cm x W 8cm H 9cm, 11oz capacity, Medium Handle			600.00		
6	12	pc	Water Glass, Highball Tall Clear Cup Tumblers Dishwasher Safe, 12oz capacity, Color-Clear/Transparent			540.00		
7	1	unit	Dish Rack Cabinet, Length: 51cmxWidth: 33cmxHeight: 60cm, Plastic, with top storage, 2 palstic swing door			1,100.00		
8	12	pc	Plate, Round, Melamine, White, Diameter- 8inch,Color White			660.00		
9	2	pc	Chef's Knife, Stainless Steel, L29cmxW3.8cm, Black Plastic handle			700.00		
10	2	pc	Chopping Board, Polopropylene, L40cmxW28cm, Thickness 1cm, color white			1,000.00		

11	2	set	Measuring Cup, and Spoon, Plastic, For Dry Ingredients, Plastic, Stainless Steel Handle Material: stainless steel+PP Measuring cup 1cup 236ml /17*9*4.5cm 1/2cup 118ml / 15*7.2*3.7cm 1/3cup 78ml/14.2*6.2*3.2cm 1/4cup 59ml/13.5*5.5*3cm Measuring spoons 1tbsp 15ml /12*4.2*1.6cm 1/2tbsp 7.5ml/11.1*3.3*1.5cm 1tsp 5ml/10.6*2.9*1.3cm 1/2tsp 2.5ml/10*2.3*1cm			440.00		
12	2	pc	Salad Spinner, Plastic, Material: PP —Size: L22.5cm x H15.5cm, Diameter 22.5cm			460.00		
13	2	set	Spatula, Non Stick Silicon, Heat Resistant Silicon Spatula Set of 8 - One Piece Seamless Design - Non Stick Rubber Spatulas & Mini Kitchen Scraper Flexible for Non-stick Cookware - Easy Baking, Cooking, Scraping & Mixing, Color Black			3,200.00		
14	2	unit	Stove, Single burner Size: L 55cmX W 29cm X H12.5cm Material: stainless steel, cast iron, Fuel type: liquefied gas/natural gas, Switch: one-key automatic ignition			2,500.00		
15	2	unit	Weighing Scale, Digital, rechargeable /battery - dual, 1kg capacity			4,000.00		
16	1	unit	Weighing Scale, Digital, rechargeable /battery - dual, 25kg capacity			8,000.00		
17	4	piece	Stainless Stock Pot with cover, 20L capacity			8,000.00		
18	5	piece	Stainless Basin, Diameter (40.64cm), Thickness (0.5mm)			12,500.00		
19	2	piece	Collander, Stainless Steel, Diameter 28cm			2,000.00		
20	24	piece	Wine Glass, Red Wine, Material: Lead-free glass Color: Clear Top: 6.2cm Height: 21cm Capacity: 360ml			7,200.00		
21	20	piece	Water Galloon, with Lid, 20L			4,000.00		
			XXXXXXXXXXXX			57,800.00		

Counter offers:

Delivery Period: \_\_\_\_\_

Warranty: \_\_\_\_\_

Price Validity: \_\_\_\_\_

We hereby submit our quotations, accept the general conditions for the above items and be bound by our offer.

\_\_\_\_\_  
Signature over Printed Name

\_\_\_\_\_  
Date and Time of Receipt of RFQ

\* Not a ground for disqualification for failure to indicate but required as a condition for award.

Revised: 9/19/2022

RFA 1519